

St Osmund's CE Middle School Part of the Wessex MAT

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Meeting
Local Governing Board
Tuesday 23rd November 2021 4.30pm

Venue: Room 1, St Osmund's School

Chair Emily White

Item No				
034/21	Present Emily White EW Moira Farley MF Lesley Bainbridge LB Lesley Richardson LR Julia Benson JB Ali Mitchell AM Emma Gould EG Nikki Fowler NF Attending Rebecca Golledge RG Saira Sawtell SS (Left 5pm) Amanda Osborn AO Annette Boon (Teams) Simon Beet SB	Apologies Louise Balaam LBAL Guests: Pieter Mostert PM		
	Item Details			Name
035/21	Chairpersons opening remarks EW welcomed Peter a prospective governor to the meeting. EW announced AO will be leaving the clerk role in December 2021. A new clerk has been appointed by WMAT.			EW
036/21	Welcome to new Governors EW welcomed and introduce EG to her first meeting. EG has been a governor since September and is pleased to meet everyone.			EW
037/21 SIP 4.7	Equity & Diversity SS has written a diversity, equity, inclusion partnership pledge for the MAT and DASP. The MAT has added it to the MAT aims. This is a positive representation of St. Osmund's and our first major impact on the MAT. The equality and diversity training this month was very powerful. Diocese is offering national heritage funding and StO is planning a whole day in the spring with a horse and wagon to understand the heritage of gypsies, travelers and roma. It is very positive that St.O is starting to be sought out for this type of community work.			SS

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038/21	Declaration of Business and Pecuniary Interests There were no new business and pecuniary interests.	AO
039/21	Approval of Minutes of the Last Full Governors Meeting Held on Friday 15th October 2021 Notes were approved in the presence of the LGB	EW
040/21	ACTIONS	EW
GAP 6 021/21	SEND JB asked if there was joined up thinking between leads in SEND and PP and what the crossover of PP was with the responses from survey? CCM was not sure of the figure but will investigate. CCM stated she is in close contact with the PP lead and there is a budget to use for this. Ongoing CCM is building a 4 year plan and will have it ready for the governors by December 2021. Ongoing	CCM/EG/ EW CCM/EG/ EW
024/21	Wessex MAT aims/priorities The MAT aims/priorities plan will be shared when received in near future. Complete	EW/SS
030/21	Safeguarding Safeguarding audit asked if governors knew about county lines, mental health and peer to peer and PA was confident you did. A weekly targeted youth report is sent to PA with problem locations. NF asked if she could see this. SS will arrange for PA to send to NF but it make need to have sensitive information retracted. Complete	NF
031/21 GAP 7	HT Report The governors asked about the make up of the SEND pupils, physical or cognitive needs? What is the ARE of the 3 visually impaired children, 2 hearing impaired and the 1 child with a severe heart complaint? CCM will look into the figures and report back. Ongoing CCM said interventions used in short bursts should result in 10-12 month progress in 3 months if they are working. She will be monitoring these closely. Governors asked to sample these results once available. Ongoing	CCM/EG/ EW EW/EG
041/21	School Data comparison Q&A Benchmarking The governors looked at the benchmarking statistics prior to the meeting. The benchmarking consists of 5 sheets of data one for each year and the final year of last years, Year 8. SATS for last 18 months have no external measures. GL tests are also taken and the sheets combine the two to get a good comparison.	SB



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	<p>SATS stanine 5 is good level with stanine 7 showing greater depth. Percentages to aim for is 60% of children reaching stanine 5 and 23% reaching stanine 7.</p> <p>At the moment the challenge is to raise the current attainment of stanine 5 from 44% to at least 60% to be at national level. Maths is a concern the intake is showing girls are half the national average. Governors found this very worrying. SB said covid has had an impact as reading was more favoured by parents and easier to teach than maths. A large section of maths was missed in lockdown and had a knock on effect when teaching elements further in curriculum. Teachers have had to reteach some elements before progressing on. The maths lead has been visiting the first schools and suggesting the subjects in maths to prioritise.</p> <p>EW stated StO needs to do as much as possible to help children to catch up. SB said all children have been monitored and targets have been identified. 41 children in the mocks did not achieve age expected. SB has implemented a bespoke plan for each teacher. Maths department are Identifying topic areas that need addressing. EG asked which children overlap. SB said the PP lead and mentor know where their children sit. AM said it is difficult to plan as he might have 13 different levels in one class. AM worries the high achievers are coasting waiting for others to catch up.</p> <p>MF asked if a TA could be in attendance in each class to support targeted needs. MF would like to see extra support and the opportunity for all to succeed, this is what our school values dictate. Budget constraints mean this is unlikely to be possible.</p> <p>Positively the results of Year 8 last year is the comparison 60% and 23% end result was 82% and 49%. Hence half the children were at greater depth. All above national. This shows that pupils make good progress from Y5-Y8. Also that PP pupils make better progress than non-PP.</p> <p>Phil Edie and the maths lead are continuing to visit year 4 with their specific lists. Hardyes is also coming to StO with their specific learning lists.</p>	
<p>042/21</p> <p>GAP 6&3</p>	<p>HT report Update</p> <p>EW asked NF if she had viewed SENTRY (New SCR system) NF replied yes and it is running alongside the existing record. RG said there are still in the process of transferring the staff records.</p> <p>SIP extra-curricular attendance - JB asked what the PP extra-curricular attendance is. EW said the PP lead will be attending the next meeting and will have that information. EW would like to know the attendance of SEND too. EW to ask the SEND lead.</p> <p>EW asked following the new statutory rules about keeping costs down for uniform, are we doing enough considering our school values?. RG stated that uniform 2nd hand sales already take place. A discussion around iron on</p>	<p>SB/AB</p> <p>ACTION</p>



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	badges instead of embroidered logos, allowing high street alternatives to be purchased, was had. There is a risk that pupils will have varying colors of jumpers, what does the school deem more important?	
043/21	WMAT aims/priorities	EW
GAP 5	<p>All governors looked at the WMAT priorities. SB/RG/SS/EW looking at staffing in January pre-budget setting. A staff resource manager advisor is going to do an audit and suggest how to redeploy staff. There are many high paid staff on role who probably won't leave for next 10 years, MF asked how do we plan for this? Already we have taken on 4 trainee teachers who are less expensive.</p> <p>MF 'All schools in WMAT to be good or better' the governors would like this clarified. EW will ask the MAT</p>	ACTION
044/21	Budget update	RG
	<p>The staff expenditure is currently sitting at 86% SB/RG looking at staffing. A staff resource manager advisor is going to do an audit and suggest how do redeploy staff. EW asked how the new rules for newly qualified teachers starting salary is £30k is going to affect current staff salaries? RG replied that there was no guidance of that yet but the unions were already involved.</p> <p>RG apologised for the delay in the journals coming through and the budget sheets are still not as correct as they should be. NF asked if this would be an ongoing issue. RB suspects not, new finance staff at the MAT are still adjusting to moving premises and learning new systems.</p> <p>EW asked about the various new grants and have we applied. RG said we have applied for school tutor funding, recovery grant and office attendance. There are currently 2 tutors being paid by an outside grant. An application for specific premises costs was found not to qualify.</p> <p>MF asked if we have been paid for the summer school funding. RG said other schools have been paid but ours is delayed. One reason maybe that the summer school statement was a day late going on the website. The school is now being investigated RG is waiting for them to ring and speak to her.</p> <p>MF said there is still £3.5k left not spent. RG said the month 12 report is a summary report. PP and sports funding also needs to be spent. RG said the PP funding runs from April to March and the £24k will be spent on residential trips and external coaches. The sports funding needs to be spent by the end of the year.</p> <p>The governors asked if the budget was on track? RG said yes and doesn't see any shocks at the moment. RG said once the CFO audit is complete finance will be in a better place.</p>	
045/21	H & S Building Update	MF
	MF and RF did not submit an update due to the imminent H & S audit.	

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	<p>MF looked at the risk assessment and felt it needed updating as there is now a new fence and building.</p> <p>Site team is losing a member of staff. RG said there has been 5 applicants.</p>	
046/21	<p>Governor of the month Report</p> <p>NF followed one of the LAC children. Really good history lesson. Mature young lady. NF would like to know how she will be supported in the future. NF will write the full report.</p> <p>LBal is the governor of the month in December. LBal plans to focus on fundraising and extra-curricular activity in school.</p>	EW/NF
047/21	<p>Policies</p> <p>The Safeguarding Policy 2021 was approved and adopted by all the governors</p>	AO
048/21	<p>GAP Review</p> <p>Visit reports need to be written very soon after visit. This will help with SS looking at them as well as Ofsted. Also all govs can see what is going on in school.</p> <p>2 new governors found to enhance the board.</p> <p>EG & EW looking at SENCo, SIAMS meeting JB, MF & EW attended. Governors to attend collective worship in January (if possible) and Y7 retreat day.</p> <p>Budget planning meeting in January.</p> <p>JB & LR will come in and see PP pupils.</p> <p>LB will be looking at writing, low readers and phonics standards in subjects other than the core ones. Track 2/3 children for this. Arranging with AO.</p>	<p>EW</p> <p>ACTION</p>
050/21	<p>CAG Update</p> <p>The MAT has employed Mark Lees to work one day a week to as their SIP (schools improvement partner).</p> <p>EW attended a chairs briefing which included a section on sexual abuse/ harassment focusing on language. This is not being challenged enough across UK. EW has spoken to SS about training in language.</p> <p>EW asked who reviews and analyses MyConcern for peer on peer and language concerns or other trends? NF to pick up with PA and report back.</p>	<p>EW/LB</p> <p>ACTION</p>



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	JB asked if wearing PE kits in will remain as it helps to stop issues in the sports changing room. RB responded that it would.	
051/21	Strengths & Weaknesses These are listed in the HT report attached.	SLT
052/21	Staff Performance Review - Staff governors to leave session PART 2 Notes	AB
053/21	HTPM - Staff governors to leave session PART 2 Notes	EW
	Next Meeting: 28 th January 2022@11.00am (Room 1, St Osmund's School) Dates to Note: Christmas Fair Friday 10th December 2021 5pm – 7pm Governors Xmas social – Monday 13 th December 6pm Retreat Year 7 - Tuesday 25th January	AO
	Actions WMAT aims/priorities MF 'All schools in WMAT to be good or better' the governors would like this clarified. EW will ask the MAT HT report Update SIP extra-curricular attendance - JB asked what the PP extra-curricular attendance is. EW said the PP lead will be attending the next meeting and will have that information. EW would like to know the attendance of SEND too. EW to ask the SEND lead. GAP Review LB will be looking at writing, low readers and phonics standards in subjects other than the core ones. Track 2/3 children for this.	EW SB/AB LB

Signed

Date: 28.01.2022

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