



St Osmund's
CE Middle School
Hope · Community · Respect · Love

Part time evening and weekend centre assistants

St Osmund's CE Middle School is an over subscribed Middle School located in the thriving County Town of Dorchester. The school joined the Wessex Multi Academy Trust on 1st March 2020.

The school is proud to be a part of the successful Dorchester Area Schools Partnership.

Following the successful re-opening of our sports centre we require a centre assistant to oversee the evening, weekend and school holiday bookings at the St Osmund's Community Sports Centre. We are looking for someone who is community orientated and has an interest in sport. The role will include meeting and greeting customers, confirming bookings, setting up the equipment prior to hires, as well as packing away equipment and locking up at the end of the evening. Completion of paperwork, issuing of bills and handling cash. There will also be an expectation to keep the centre clean and well maintained.

The main opening hours are 5-10pm Monday to Friday, with some weekend and school holiday hours also available. Flexibility in approach to hours worked will be essential, seven days per week. Hours will be allocated on a rota basis with our other staff members.

This is an all year round position.

This position is to start 1st September 2021

Closing Date: Monday 19th July

Interview Date: Wednesday 28th July

St Osmund's Middle School is committed to safeguarding and promoting the welfare of children and young people; this is a commitment which we expect all staff and volunteers to share. The successful candidate will be required to have a Disclosure and Barring Service check in line with the Government's safer recruitment guidelines.

We value the diversity of our workforce and welcome applications from all sectors of the community.

Please email Mrs R Golledge recruitment@stosmunds.dorset.sch.uk for further details.

A St Osmund's application form is also available on our website.

Headteacher: Mrs S Sawtell MA (Oxon) NPQH
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Leadership Team:
Mr P Absolom MA
Mr S Beet BA
Mr G Biddle BSc
Mrs A Boon BA
Mrs R Golledge DSBM

