

St Osmund's CE Middle School:

A Church of England Academy

BARNES WAY, DORCHESTER, DORSET, DT1 2DZ
Telephone: (01305 262897) Fax: (01305) 755088
Email: office@stosmunds.dorset.sch.uk
www.stosmunds.dorset.sch.uk
Headteacher: Mrs S Sawtell MA (Oxon)



Part Time Assistant Caretaker/handy person

St Osmund's CE Middle School is an over subscribed Middle School located in the thriving County Town of Dorchester.

The school is proud to be a part of the successful Dorchester Area Schools Partnership.

Due to the expansion of our school we are seeking to appoint a part time caretaker/handy person. The main duties will include supporting the site manager in general maintenance of the site, keeping the site clean and safe, dealing with deliveries to the school and distributing them accordingly and helping with the unlocking and locking of the buildings.

The applicant will also be required to attend site out of hours to respond to alarms.

Training will be provided

This position is part time, 16 hours per week, Monday to Wednesday 1-6.30pm, 52 weeks of the year.

There will also be a proportion of time supporting children and staff within the role.

The days worked during the holidays are arranged with the site manager.

At St Osmund's Middle School there are:

- Pupils who are motivated and love their school
- Staff who work collaboratively in pursuit of allowing all pupils to meet their potential and contribute positively to the world.
- Fantastic resources, buildings and grounds which form a stimulating working environment

This position is permanent, starting as soon as possible. Visits to the school are welcome.

St Osmund's Middle School is committed to safeguarding and promoting the welfare of children and young people; this is a commitment which we expect all staff and volunteers to share. The successful candidate will be required to have a Disclosure and Barring Service check in line with the Government's safer recruitment guidelines.

We value the diversity of our workforce and welcome applications from all sectors of the community.

Please email Mr R Fitzgerald rfitzgerald@stosmunds.dorset.sch.uk for further details.

A St Osmund's application form is also available on our website.

Closing date is Sunday 3rd February and interviews will be held on Wednesday 13th February.

